

अंडमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
प्रबंधक का कार्यालय, राजकीय मुद्रणालय
OFFICE OF THE MANAGER, GOVT. PRESS
श्री विजयपुरम/Sri Vijaya Puram

Sri Vijaya Puram, dated January, 2025

OFFICE ORDER No.....40.....

In supersession to this office order No. 391 dated- 12/12/2024, the Director (IP &T), A&N Administration is pleased to re-constitute the Purchase Committee of the Govt. Press, Sri Vijaya Puram consisting with the following officers/officials of the Directorate of IP&T and Govt. Press, Sri Vijaya Puram, Directorate of IP&T.

1. The Senior Manager/ Head of Office (IP&T) - Chairman
2. Assistant Director (Admn.) Dte/ IP&T - Member
3. The Editor (English) Daily Telegram, Dte/ IP&T - Member
4. The Editor (Hindi) Daily Telegram, Dte/ IP&T - Member
5. The Office Superintendent (GP) - Member

The committee shall ascertain the requisite quality, specification, quality of all purchases with a reasonability of price pertaining to Govt. Press, Sri Vijaya Puram.

Manager
Govt. Press, Sri Vijaya Puram
M-212/3/2022-Tech.Govt Press-IP_AN

OFFICE ORDER BOOK

Copy to:

1. The PA to Director (IP&T) for kind information of the Director (IP&T).
2. The Senior Manager/ Head of Office, Dte of IP&T) for information and necessary action.
3. The Assistant Director (Admn.), Dte of IP&T for information and necessary action.
4. The Editor (English), Daily Telegram, Dte of IP&T for information and necessary action.
5. The Editor (Hindi), Daily Telegram, Dte of IP&T for information and necessary action.
6. The Office Superintendent (GP), for information and necessary action.

Manager
Govt. Press, Sri Vijaya Puram



अण्डमान तथा निकोबार प्रशासन/Andaman and Nicobar Administration
पर्यटन निदेशालय/Directorate of Tourism

Sri Vijaya Puram, dated the 30 January, 2025

ORDER NO. 89

The Director (IP&T), A&N Administration is pleased to constitute a Committee of the following officers/ officials for examining the issue of non-participation of interested parties for outsourcing of canteen at Andaman House Anna Nagar & KK Nagar Guest House at Chennai with direction to committee shall submit its findings in a form of report in 07 days time.

- | | | |
|-------------------------------|---|----------|
| 1. The Purchase Officer | - | Chairman |
| 2. DRC In-Charge Chennai | - | Member |
| 3. Assistant Director (Admn.) | - | Member |
| 4. Assistant Manager(Tourism) | - | Member |

This issues with the approval of the Competent Authority.

Assistant Director (Admn.)

(F.No A/14/2024-O/o DRC Chennai-TOURISM_AN)

OFFICE ORDER BOOK

Copy to:-

1. PA to Director (IP&T) for kind information of Director (IP&T).
2. The Purchase Officer, DIPT for information
3. DRC In-Charge, Andaman and Nicobar Bhawan, Chennai for information.
4. The Assistant Director (Admn.), DIPT for information.
5. The Assistant Manager (Tsm), DIPT for information.
6. Concerned file.

Assistant Director (Admn.)

अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सूचना प्रचार एवं पर्यटन निदेशालय
DIRECTORATE OF IP&T

Sri. Vijaya Param, Dated the 2nd February, 2025

ORDER NO. 97

In supersession of this Office Order No. 281, dated 23/03/2023 and Order No. 1293 dated 23/09/2020, and in accordance with Sub-Section 1 of Section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the "Internal Committee" for this board is hereby reconstituted with the following members to deal with complaints of sexual harassment of women employees at the workplace:

Serial No.	Name	Designation	Role
1.	Smti Nalini K. Nair	Senior Investigator	Chairman
2.	Shri Anil Kumar	Assistant Manager	Member
3.	Smti Alvelu Manga	House Keeping Assistant Manager	Member
4.	Smti Farida	Secretary and Director of NGO (Hope Foundation)	Member

The Internal Complaints Committee shall take all necessary steps to prevent or deter the commission of acts of sexual harassment and provide procedures for the resolution, settlement, or prosecution of acts of sexual harassment.

The Internal Complaints Committee will be deemed to be an inquiry authority for the purposes of Central Civil Services (Conduct) Rules, 1964 (hereinafter called CCS Rules), and the report of the Internal Complaints Committee shall be deemed to be an inquiry report under the CCS Rules. Thereafter, the disciplinary authority will act on the report in accordance with the rules.

This has the approval of the Competent Authority.

Assistant Director (Admin)
(F. No. 21-101/2012 /TSM/

OFFICE ORDER BOOK

Copy to:

1. PS to Secretary (Personnel) for favour of information.
2. PS to Secretary (IP&T) for favour of information.
3. PA to Director (IP&T) for favour of information.
4. Assistant Secretary (Personnel) for kind information.
5. All Section In-Charges of Directorate of IP&T for information.
6. All Concerned staffs for information & necessary action.
7. Notice Board.

Assistant Director (Admin)

अंडमान तथा निकोबार प्रशासन
Andaman and Nicobar Administration
सूचना, प्रचार एवं पर्यटन निदेशालय
Directorate of Information, Publicity and Tourism

Sri Vijaya Puram, dated the 20th February, 2025

ORDER NO. 147

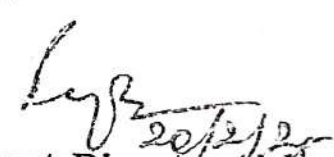
In partial modification of the Office Order No. 145 dated 19/02/2025 to publish an e-newsletter for IP&T Department an Editorial Board comprising of following officers/officials is hereby constituted with immediate effect.

Director (IP&T)	-	Chairman
Senior Manager (Projects)	-	Member
Chief Editor, Daily Telegrams	-	Member
Chief Editor I/c, Daily Telegrams	-	Member Secretary

The Editorial Board shall be responsible for:

- Content selection, editing, and formatting of the newsletter.
- Ensuring accuracy, relevance, and adherence to Departmental guidelines.
- Coordination with contributors for timely submission of articles and updates.
- Overseeing the design and timely publication of the newsletter.

These issues with the approval of the Competent Authority.

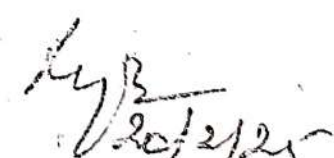

Assistant Director (Admn.)

F. No. 1-279/IPT/PLG/Newsletter/2025

OFFICE ORDER BOOK:

Copy to: -

1. PA to Secretary (IP&T) for kind information of the Secretary (IP&T).
2. PA to Director (IP&T) for kind information of the Director (IP&T).
3. The Party Concerned.


Assistant Director (Admn.)

अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
सूचना प्रचार एवं पर्यटन निदेशालय
DIRECTORATE OF IP&T

Port Blair, dated the 2 December. 2023

ORDER NO. 1078

In Supersession of all previous orders, the Director (IP&T) has been please to re-constitute the Purchase Committee for all purchase matters (GeM/GFR/vehicle and other) pertaining to the Directorate of IP&T as under:-

- | | |
|--------------------------------|------------|
| 1. The Manager, Govt. Press | - Chairman |
| 2. The Manager (Tourism) | - Member |
| 3. In-charge (General Section) | - Member |
| 4. The Asst. Manager (HQ) | - Member |

This has the issue with the approval of the Competent Authority.

Assistant Director (Admin.)
(F.No. A-164/Accts/IPT/Gem Dashboard/2019-20)

OFFICE ORDER BOOK:

Copy to:

1. PS to Secretary(IP&T) for kind information of Secretary (IP&T)
2. The PA to Director (IP&T) for kind information of Director (IP&T).
3. The Head of Office, Directorate of IP&T for information.
4. The Assistant Director (Admn), for information.
5. The Sr. Accounts Officer, Directorate of IP&T for information.
6. The Manager, Govt. Press for information.
7. The Purchase Officer, IP&T for information.
8. The Manager (Op), IP&T for information.
9. The Manager (Tourism) for information.
10. The In-charge, (General Section) IP&T for information.
11. The Assistant Manager (HQ) for information.
12. In-Charge Purchase Section IP&T for information.
13. In-Charge IT Section IP&T for information.

Assistant Director (Admin.)